

The Institute of EcoTourism

Using the Events Calendar

IET's Events Calendar is set up to provide dynamic access to past, current and future scheduled events, based on any single date or any date range you choose. It's visible & functional on all site pages, and here are its basic components:

The screenshot shows a green-themed interface for the Events Calendar. At the top, it displays the current date: "Tuesday, January 1, 2008". Below this are navigation arrows and "Jan 08" with more arrows. A calendar grid follows, with days of the week (Su, M, T, W, Th, F, S) and dates from 1 to 31. Below the calendar is the "Events Calendar" section, which includes "Begins:" and "Ends:" dropdown menus for year, month, and day. A "SUBMIT" button is located below these menus. At the bottom of the interface are two buttons: "VIEW YOUR CART" and "GO TO CHECKOUT".

A Today's Date

B Month & Year Selectors

C Current or Selected Month/Year Calendar

D Date Range Drop-Down Selection Lists

E Submit Button for Selected Date Range

IET's scheduled events fall into several categories:

- One-time, single or partial day events
- One-time events spanning multiple days
- Recurring events – daily, weekly or monthly

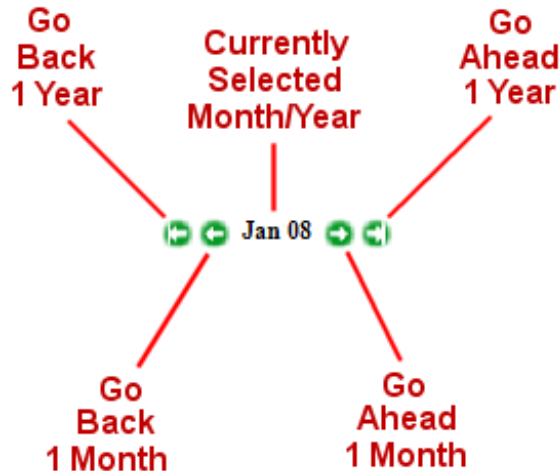
The dynamic Events Calendar allows you to find any/all such events that fall within any date range you specify or select.

A. Today's Date:

This section of the Calendar will always show today's date (based on your computer's internal clock).

B. Month & Year Selectors:

This section of the Calendar has 4 arrows, used to select the specific month and year you want to appear in the "Current or Selected Month/Year Calendar" (section C below):



C. Current or Selected Month/Year Calendar:

This section of the Calendar shows the days of the month corresponding to the month & year selected in section B above:

Today's Date Bold & Offset

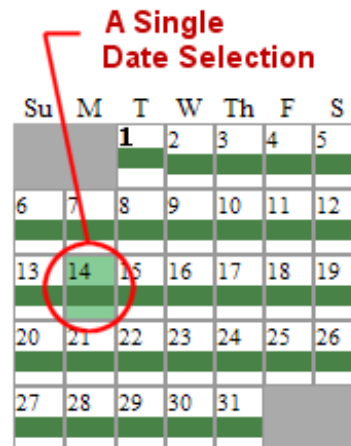
Su	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

The intended function for this section is to be able to:

- Click on a specific date to select it, or
- Click on a date (holding the left mouse button down), dragging to a different date, then releasing the button, to select a range of dates

To select a single/specific date, just click on the desired date:

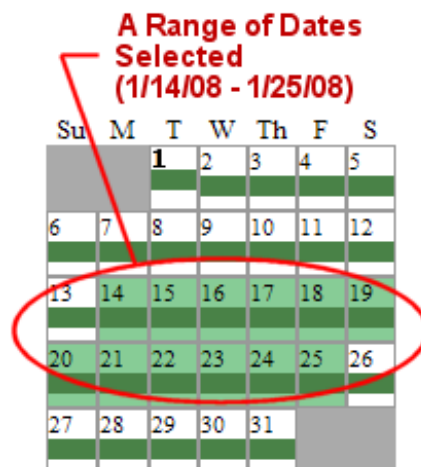
A Single Date Selection



Su	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

To select a specific range of dates (within the month shown), click on a date (holding the left mouse button down), drag to a different date (forward or backward), then release the button:

**A Range of Dates Selected
(1/14/08 - 1/25/08)**



Su	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Upon releasing the left mouse button, both of the above actions will result in the "Events" page being loaded in the current window, showing:

- The date (or date range) you just selected
- A table listing the events (if any) that are scheduled to occur or will be occurring during that selected timeframe

In the table, the specific event dates, times & recurrence will be shown for each event, and the title of each event will be a link to the event's dedicated page.

And of course, the Events Calendar will still be there, ready to accept another selection for different date(s).

Here's a typical/sample result:

Events

The Institute presents weekly and monthly events at the visitor's center and throughout the greater Sedona community and region. We seek to expand our collaborations with other like-minded groups and organizations in bringing eco-experiences, educational information, and cultural events to our visitors, eco-travelers and community residents. The schedule changes frequently so please check back often.

Date Range: January 14, 2008 – January 25, 2008 (Mon 1/14/08 – Fri 1/25/08)

Begins:

2007 Dec 10

Ends:

2007 Dec 10

SUBMIT

Sample Result

Links

Schedules

EVENT TITLE	Event ID	EVENT DATE(S) / TIME(S)
Weekly Presentations Flyer	E56	Mon 10/1/07 – Tue 9/30/08 (span = 366 days)
Wild Craft Herb Walk	E1	Tue 1/15/08, 8:30 am – 9:30 am
..		Tue 1/22/08, 8:30 am – 9:30 am
Scientific Vortex Information	E2	Mon 1/14/08, 1:00 pm – 2:15 pm
..		Mon 1/21/08, 1:00 pm – 2:15 pm
Geology Of The Red Rocks	E3	Mon 1/14/08, 10:15 am – 10:45 am
..		Mon 1/21/08, 10:15 am – 10:45 am
Sedona By Starlight	E4	Mon 1/14/08, 6:30 pm – 7:30 pm
Eco Arts & Crafts	E8	Sat 1/19/08, 11:00 am – 4:00 pm
Reconnect With The Earth	E47	Mon 1/14/08, 4:00 pm – 5:15 pm
..		Mon 1/21/08, 4:00 pm – 5:15 pm
Desert Wildlife	E61	Tue 1/15/08, 3:30 pm – 4:30 pm
Adventures In Hiking	E62	Wed 1/16/08, 9:30 am – 10:30 am
World Peace Meditation	E63	Wed 1/16/08, 4:30 pm – 5:30 pm
For The Birds	E65	Thu 1/17/08, 9:00 am – 10:00 am
..		Thu 1/24/08, 9:00 am – 10:00 am
Willkasara (sacred Corn) Fire Circle	E66	Thu 1/17/08, 6:00 pm – 7:00 pm
The Cowboy Way	E67	Fri 1/18/08, 4:00 pm – 5:00 pm
Discovering Archaeology	E68	Sat 1/19/08, 10:00 am – 11:00 am

See our "[Weekly Presentations Flyer](#)" for event schedule details

D. Date Range Drop-Down Selection Lists:

This section of the Events Calendar represents an alternate way to select a date or a range of dates. As a default, this section will always show "today", but you can click on the 6 drop-down lists to choose any past, current, or future date(s):

Begins:
 2008 Jan 1

Ends:
 2008 Jan 1

Jan
 Feb
 Mar
 Apr
 May
Jun
 Jul
 Aug
 Sep
 Oct
 Nov
 Dec

Begins:
 2008 Jan 1

Ends:
 2008 Jan 1

Default: "Today" (1/1/2008)

Begins:
 2008 Jan 14

Ends:
 2008 Jan 14

**A single day selected
 (1/14/2008)**

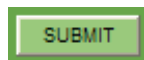
Begins:
 2008 Jan 1

Ends:
 2008 Jun 30

**A date range selected
 (a 6-month period,
 1/1/2008 – 6/30/2008)**

In all cases, after making selections from these drop-down lists, nothing happens until you click the "SUBMIT" button.

E. SUBMIT Button:



Clicking this button simply causes the "Events" page to be loaded in the current window, with the date (or date range) you just selected and a table listing the events (if any) that are scheduled to occur or will be occurring during that selected timeframe.

Note that this button only applies to date(s) selected and/or currently showing in the drop-down lists (section **D** above). It does *not* apply to (and has no effect on) selections made/shown in sections **B** or **C** above.